



IMPLEMENTATION OF EXAMINATION REFORMS

The **RAJIV GANDHI INSTITUTE OF MANAGEMENT AND SCIENCE, KAKINADA** was established in 1995 in Kakinada, East Godavari, with the sole purpose of providing quality technical education to rural students from undivided Andhra Pradesh. The Institute is one of the fastest growing Management institutes in Andhra Pradesh.

As the institution is affiliated to JNTUK, Kakinada, the academic policies and academic activities from time to time are to be followed as per University Instructions. The examinations and evaluation pattern given by the university is followed.

PG-R-19 Regulations:

Examinations and Scheme of Evaluation

Theory Courses

Each theory course shall be evaluated for a total of 100 marks, consisting of 25 marks for internal assessment and 75 marks for end semester examination.

Internal Assessment

- i) 25 marks for internal assessment, 10 marks are for seminar / presentation and 15 marks are based on **average** of two midterm examinations.
- ii) 10 marks for presentation (5 marks are for report content and 5 marks are for presentation).
- iii) Each mid-term examination is conducted for 15 marks with one and half hours (90mins) duration. Each mid-term examination consists of three questions, each for 5 marks. All the questions need to be answered.
- iv) The final marks are the sum of average of two mid-term examinations for 15 marks and 10 Marks for presentation.

External Assessment

The semester end examination shall be conducted for a duration of three hours with 5 questions and one case study which is compulsory. All questions are to be answered and for each question has **“either or”** option except case study. All 5 questions carries 12 marks each and case study carries 15 marks, total becomes 75 marks.

Laboratory Course

- i) For practical subjects the distribution shall be 20 marks for Internal Evaluation and 30 marks for the end semester examinations. There shall be continuous evaluation by the internal subject teacher during the semester for 20 internal marks. Out of 20 marks for internal, 10 marks shall be for day-to-day performance (5 marks for day-to-day evaluation and 5 marks for Record) and 10 marks shall be evaluated by conducting an internal test conducted at the end of semester.
- ii) End semester laboratory examination shall be conducted for 30 marks with two Examiners, one of them being the Laboratory Class Teacher or teacher of the respective college and the second examiner shall be appointed by the University from the panel of examiners submitted by the respective college, with a break-up marks of Procedure-5, Experimentation-15, Results-5, Viva-voce-5.

Comprehensive Viva-Voce

Comprehensive Viva-Voce examination is conducted in all the subjects of four semesters of the course for 50 marks (internal evaluation only) at the end of fourth semester by a committee consisting of **two** senior faculty members of the department along with HOD.

Project Work

- i) The final project work shall be carried out during the 3rd semester and will be evaluated for 100 marks.ii) Out of 100 marks, 50 marks shall be for dissertation and 50 marks for the project Viva-Voce. Both are evaluated by the Board of Evaluators (BOE). BOE, which comprises of External Examiner appointed/nominated by the University, Head of the Department and Internal project guide.
- iii) Each student shall give one internal seminar (pre talk) on the topic of his/her project as a prerequisite for submission of the final project report. He needs to submit plagiarism report (not exceeding 30% similarity) along with the guide certificate in the final project report.

(a) Eligibility for Award of MBA Degree

A student will be declared eligible for the award of the MBA Degree if he fulfills the following academic regulations.

(b) Pursued a course of study for not less than two academic years and not more than four academic years.

(c) Registered for **104** credits and secured **104** credits. (d) Students, who fail to complete their Two years Course of study within Four years or fail to acquire the **104** Credits for the award of the degree within four academic years from the year of their admission shall **forfeit** their seat in MBA course and their admission shall stands cancelled.

6. Criteria for Passing a Course and Award of Grades

A) Criteria for Passing a Course

- i) A candidate shall be deemed to have secured the minimum academic requirement in a subject if he secures a minimum of 40% of marks in the End semester Examination and a minimum aggregate of 50% of the total marks in the End Semester Examination and Internal Evaluation taken together.
- ii) A candidate shall be declared to have passed in comprehensive vivavoce, if he secures a minimum of 50% marks.
- iii) In case the candidate does not secure the minimum academic requirement in any subject (as specified in i & ii above) he has to re-appear for the End semester Examination in that subject. A candidate shall be given **one** chance to re-register for each subject provided the internal marks secured by a candidate **are less than 50% and has failed in the end examination**. In such a case, the candidate must re-register for the subject(s) and secure the required minimum attendance. The candidate's attendance in the re-registered subject(s) shall be calculated separately to decide upon his eligibility for writing the end examination in those subject(s). In the event of the student taking another chance, his internal marks and end examination marks obtained in the previous attempt shall **stands cancelled**. For re-registration the candidates have to apply to the University through the college by paying the requisite fees and get approval from the University before the start of the semester in which the re-registration is required.
- B) Method of Awarding Letter Grade and Grade Points for a Course A letter grade and grade points will be awarded to a student in each course based on his performance as per the grading system given below.

7. Cumulative Grade Point Average (CGPA)

Marks Range Theory / Project Work (Max – 100)	Marks Range Laboratory/ Comprehensive Viva- Voce (Max – 50)	Letter Grade	Level	Grade Point
≥ 90	≥ 45	O	Outstanding	10
≥80 to <90	≥40 to <45	S	Excellent	9
≥70 to <80	≥35 to <40	A	Very Good	8
≥60 to <70	≥30 to <35	B	Good	7
≥50 to <60	≥25 to <30	C	Fair	6
≥40 to <50	≥20 to <25	D	Satisfactory	5
<40	<20	F	Fail	0
			Absent	0

8. Computation of SGPA

- The following procedure is to be adopted to compute the Semester Grade Point Average(SGPA) and Cumulative Grade Point Average(CGPA):
- The **SGPA** is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e

- **SGPA (Si) = $\Sigma (Ci \times Gi) / \Sigma Ci$**
- Where Ci is the number of credits of the ith course and Gi is the grade point scored by the student in the ith course.

Computation of CGPA

- The **CGPA** is also calculated in the same manner taking into account all the courses undergone by a student over all the semester of a Programme, i.e.
- **CGPA = $\Sigma (Ci \times Si) / \Sigma Ci$**
- Where Si is the SGPA of the ith semester and Ci is the total number of credits in that semester.
- The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.
- Equivalent Percentage = (CGPA – 0.75) x 10

9. AWARD OF DEGREE AND CLASS

After a student has satisfied the requirements prescribed for the completion of the program and is eligible for the award of M. Tech. Degree he shall be placed in one of the following four classes:

Class Awarded CGPA to be secured

Class Awarded	CGPA to be secured	
First Class with Distinction	≥ 7.75	From the CGPA secured from 68 Credits.
First Class	≥ 6.75	
Second Class	≥ 5.75 to < 6.75	
Pass Class	≥ 4.75 to < 5.75	

The Grades secured, Grade points and Credits obtained will be shown separately in the memorandum of marks.